

neurobox Insight Panel

We are neurobox Limited (**neurobox, us, we or our**) an incorporated company registered in England and Wales with company number 10744571 and registered office Future Business Centre, Kings Hedges Road, Cambridge, England, CB4 2HY.

We're here to make the workplace a level-playing field – one where everyone thrives and reaches their full potential. Since 2018, we've been working together with organisations and employees to build neuroinclusive workplaces. We do this by creating awareness, improving well-being, and breaking down barriers through our tailored end-to-end workplace support programmes.

We're committed to building neuroinclusive workplaces and providing the best workplace services, technology and resources for individuals, teams and organisations. We'd love you to join our neurobox Insight Panel and support us on this journey.

As a valued panel member, you will play a crucial role in shaping decisions related to new and existing services, products, research projects, and resources. Your input will directly influence how we can deliver the best possible outcomes for employees, teams, and organisations.

Benefits of the neurobox Insight Panel:

- **Online Convenience:** Engage in discussions at your own convenience, without the need to travel or attend physical meetings.
- **Relevant Participation:** Choose to take part in activities and discussions that align with your interests and expertise.
- **Special Invitations:** You may have the opportunity to further contribute your insights by engaging with our specialist staff.
- **Innovation Involvement:** Get involved in the development of new services and innovative projects that will shape the future of neuroinclusive workplaces.

Join us as we strive to build workplaces that celebrate neurodiversity and disability and empower everyone to thrive. Be a driving force in transforming the landscape of workplace inclusivity and accessibility with neurobox.

INSIGHT PANEL TERMS AND CONDITIONS

These terms and conditions (**Terms**) set out the agreement between you, the participant, and neurobox, for your participation in the neurobox Insight Panel, including your consent to neurobox collecting, using and disclosing your personal data.

1 ACCEPTANCE AND CONSENT

- (a) Participation in the neurobox Insight Panel is voluntary, however we require your consent (as set out in these Terms) to include you in the process.
- (b) Please review these Terms and only sign up for the neurobox Insight Panel and/or accept these terms if you agree to the terms contained in these Terms. By clicking "accept" or otherwise proceeding to engage with the neurobox Insight Panel, you agree to be bound by the terms contained in these Terms.

2 THE NEUROBOX INSIGHT PANEL

- (a) The neurobox Insight Panel will consist of focus groups, 1-on-1 interview (either by video or phone call) with a member of our research team (**a Session**) and may also include surveys, quizzes and other methods.
- (b) We will record Sessions and take notes of your input, feedback and responses (**Participant Responses**) during the Session.
- (c) By accepting these Terms, you agree to us recording the Session and using the recording and Participant Responses in accordance with the terms of these Terms.

3 DATA COLLECTION

3.1 PURPOSE

The purpose of the neurobox Insight Panel is for us to better understand the user experience of our products and services. Your participation in the neurobox Insight Panel will help us modify, develop, or otherwise improve our products and services.

3.2 WHAT PERSONAL DATA WE COLLECT

- (a) In order to provide you with the neurobox Insight Panel, we need to collect your personal data as set out in our privacy policy. By signing below, you consent to the collection, use and disclosure of your personal data in accordance with our privacy policy. This includes your:
 - (i) Full name;
 - (ii) Email address; and
 - (iii) Phone number.
- (b) As part of the neurobox Insight Panel, we will also ask you questions about your use of our products and services. We will record the Session and we will take notes to record your comments. We will not request, and you should not provide, any sensitive personal information in this Session or as part of the neurobox Insight Panel.

3.3 WHAT WE USE YOUR PERSONAL DATA FOR

- (a) Any data, recording or other personal information collected about you will be treated confidentially and in accordance with our privacy policy, available here ([Privacy Policy](#)).
- (b) We may use recordings and notes for internal purposes as we continue to improve our products and services.

3.4 WHO WE SHARE YOUR PERSONAL DATA WITH

- (a) We may share your personal data with third parties, in accordance with our Privacy Policy and applicable privacy laws.
- (b) We may also anonymise your responses and aggregate them with the responses of other participants in order to share study results externally (i.e. with third parties).

3.5 UPDATING OR WITHDRAWING YOUR CONSENT

- (a) You may also withdraw your consent to our processing of your personal data at any time by informing us in writing. We understand that your needs may change. You can update these consents at any time by providing this completed page to us again or by contacting us.
- (b) For more information about how we collect, use and disclose your personal data, and your rights, you can read our Privacy Policy [here](#).

4 INTELLECTUAL PROPERTY

4.1 PARTICIPANT IP

- (a) You grant to neurobox (and its subcontractors, employees or agents) a non-exclusive, royalty free, non-transferable, worldwide and irrevocable licence to use the Participant IP to the extent reasonably required to conduct the neurobox Insight Panel and implement the findings, including but not limited to implementing any recommendations, ideas or suggestions contained within the Participant IP.
- (b) You warrant that our use of the Participant IP will not infringe any third-party Intellectual Property Rights; and
- (c) you indemnify neurobox from and against all losses, claims, expenses, damages and liabilities (including any taxes, fees or costs) which arise out of such infringement.

- (d) If it is determined that you retain moral rights (including rights of attribution or integrity) in any Participant IP, you forever releases neurobox from any and all claims that you could assert against neurobox by virtue of any such moral rights.

4.2 NEUROBOX IP

- (a) You will not acquire Intellectual Property Rights in any neurobox IP.
- (b) We grant you a non-exclusive, royalty free, non-transferable, worldwide and revocable licence to use the neurobox IP solely to the extent required to participate in the neurobox Insight Panel.

4.3 DEFINITIONS

In this clause 4:

- (a) **Participant IP** means the Participant Responses and any documents or materials supplied by the you to us under or in connection with the neurobox Insight Panel, including any Intellectual Property Rights attaching to those materials.
- (b) **neurobox IP** means all materials owned or licensed by neurobox and any Intellectual Property Rights attaching to those materials.
- (c) **Intellectual Property Rights** means any and all present and future intellectual and industrial property rights throughout the world, including copyright, trade marks, designs, patents or other proprietary rights, confidential information and the right to have information kept confidential, or any rights to registration of such rights whether created before or after the date of this agreement, whether registered or unregistered.

5 REWARD

- (a) We may, in our sole discretion, offer a reward for participating in the neurobox Insight Panel (**Reward**).
- (b) We will communicate if any Reward is applicable to your participation only in writing, either on our website www.neurobox.co.uk (**Website**) or at the time you agree to participate.
- (c) If we offer a Reward, then the Reward may be subject to Third Party Terms (as defined in clause 6.1(a) below) and by accepting the Reward you agree to the Third Party Terms which apply, provided you have been notified of them.

6 THIRD PARTY SERVICES, CONTENT, TERMS AND WEBSITES

6.1 THIRD PARTY GOODS AND SERVICES

- (a) To run the neurobox Insight Panel we may use goods or services provided third parties (including third party platforms) who have their own terms and conditions and policies (**Third Party Terms**).
- (b) The following Third Party Terms will apply:
 - (i) Microsoft's Service Agreement:
<https://www.microsoft.com/en/servicesagreement>
- (c) Provided we have notified you or given you a copy of the Third Party Terms, you agree to the Third Party Terms that apply to your participation in the neurobox Insight Panel.
- (d) You have the right to reject any Third Party Terms but if you do, we may not be able to participate in the neurobox Insight Panel.

6.2 THIRD PARTY CONTENT

- (a) The neurobox Insight Panel including (including but not limited to our Website or any communication we send you) may contain text, images, data and other content provided by a third party (**Third Party Content**). We accept no responsibility for Third Party Content and make no representation, warranty or guarantee about the quality, suitability, accuracy, reliability, currency or completeness of Third Party Content.

- (b) Our Website and the neurobox Insight Panel may contain links to other websites that are not our responsibility. We have no control over the content of any linked websites, and we are not responsible for that content. Inclusion of any linked website on our Website or as part of the neurobox Insight Panel does not imply our approval or endorsement of the linked website.

7 LIABILITY

- (a) Nothing in these terms shall exclude or limit neurobox's liability for death or personal injury caused by our negligence or willful misconduct, liability for fraud or fraudulent misrepresentation, or any other liability which cannot be excluded or limited under the laws of England and Wales.
- (b) Subject to clause 7(a), neurobox shall bear no liability of any kind whatsoever for (but not limited to) any direct or indirect/consequential, foreseeable or unforeseeable, losses, costs, damages, fees, expenses, any inaccuracy or misleading information, any loss of profit, revenue, suffered by you or any third-party, relating to, in connection with, or arising from, this agreement, the neurobox's products and services and/or the neurobox Insight Panel.
- (c) In any case, subject to clause 7(a) and to the extent permitted under applicable law, neurobox's total aggregate liability arising from or in connection with the neurobox Insight Panel (whether the liability arises because of breach of contract, tort or for any other reason) and including but not limited to any Third Party Terms shall be limited to no more than fifty pounds sterling (£50).

8 GENERAL

- (a) These Terms is an agreement between the parties and shall be governed and construed in accordance with the laws of England and Wales. Each party submits to the exclusive jurisdiction of the courts of England and Wales.
- (b) These Terms does not give rise to any rights under the *Contracts (Rights of Third Parties) Act 1999* to enforce any term of this agreement.
- (c) These Terms constitutes the entire agreement between the parties about its subject matter and may only be varied by written agreement of the parties.
- (d) These Terms may be executed in any number of counterparts. All counterparts together will be taken to constitute one instrument.